



If you are a young person looking for opportunities in your area, please contact SAYouth on 0800 72 72 72 (toll free) or visit SAYouth.mobi

If you are an Non-profit Organisation or a Non-Profit Company interested in applying for funding with the National Youth Service, please stay in this webinar.

National Youth Service programme

Call for Proposals (CFP) Information Session

NYDA & Jobs Fund teams

Date: Friday, 05 November 2021

The session will begin at 10h00

House rules:

1. Delegates to please post questions in the chat. Everyone except the presenters will be muted.
2. The team will try to respond to all questions during the session, but those unanswered during the presentation will be included in the FAQ document found on the website: <http://www.jobsfund.org.za/pyei.aspx>



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Welcome

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Agenda



1. **Introduction and background – DDG: Employment Facilitation**
2. **Revitalised National Youth Service – National Youth Development Agency**
3. **Call for Proposals – Jobs Fund (Fund Manager for the PYEF)**
 - a. Overview
 - b. Eligibility criteria
 - c. Funding criteria
 - d. Impact criteria
 - e. Performance Indicators
 - f. Monitoring & Reporting
 - g. Payments
 - h. Contracting
 - i. Online Application
4. **Q&A**
5. **Closing – DDG: Employment Facilitation**



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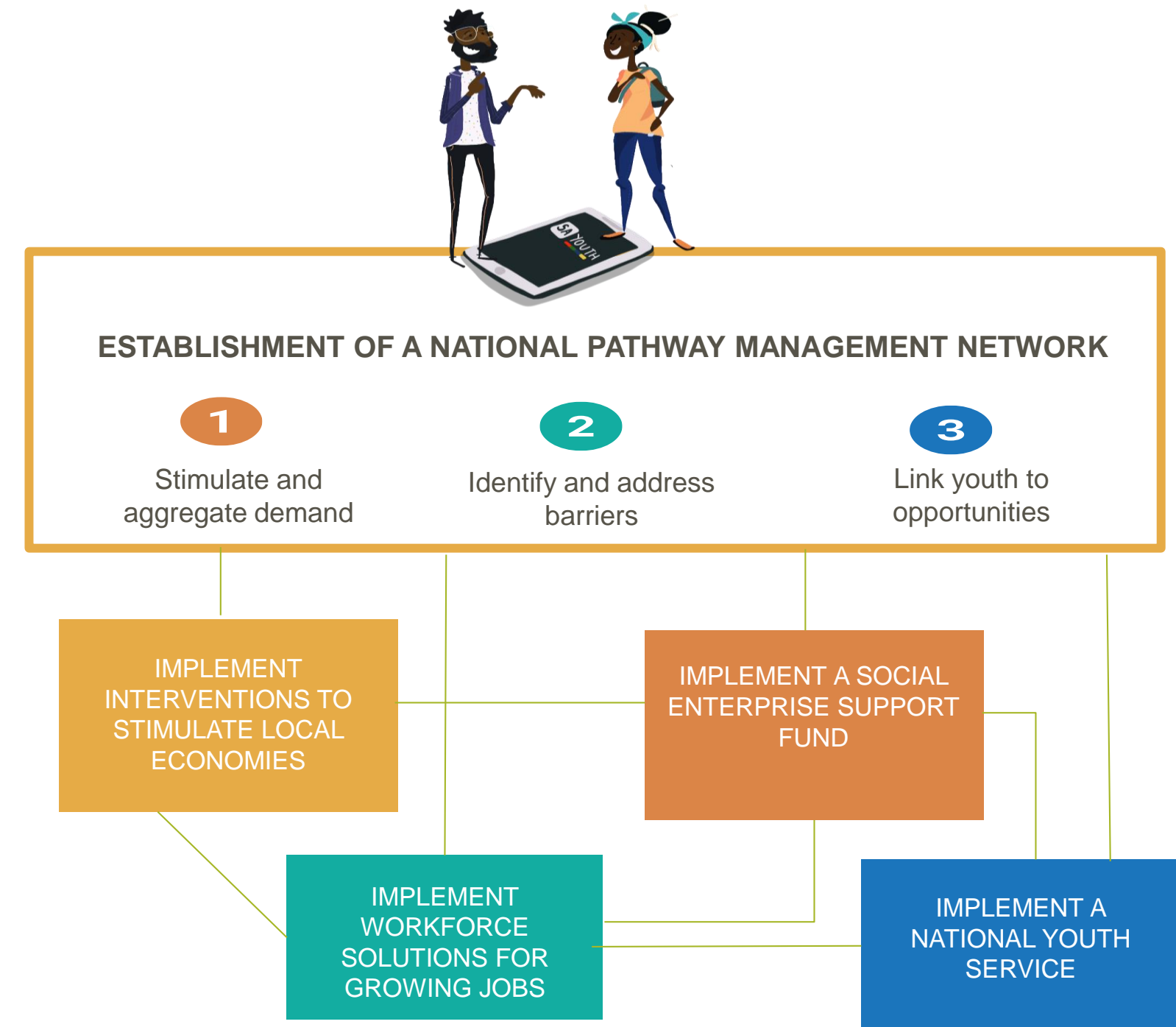


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1. Introduction – PES & PYEI

- The Presidential Youth Employment Intervention (PYEI) is a part of the Presidential Employment Stimulus (PES).
- The PYEI is a multi-sector action plan/ programme directed at addressing South Africa's chronic youth unemployment challenge.
- The PYEI has identified several priority interventions to accelerate youth pathways into the economy over the next five years including:
 - The establishment of a National Pathway Management Network,
 - Delivery of agile workforce development,
 - Support for youth self-employment and enterprise in the township and rural economy,
 - The strengthening of workplace experience, and
 - The revitalised National Youth Service programme.



1. Introduction – Institutional Arrangements



- The Presidency is the co-ordinating Department for the Presidential Employment Stimulus (PES) and the Presidential Youth Employment Intervention (PYEI).
- The Department of Women, Youth and Persons with Disabilities (DWYPD) is the Executive Authority of the NYDA and has oversight over the Agency and the program.
 - The Department will ensure that the program design is in accordance with the National Youth Service Coordinating Framework,
 - The Department will ensure reporting to the Youth Sector through the National Youth Coordinating Forum.
- A National Youth Service Working Group will be established by the DWYPD and the NYDA which will include all Government Departments already implementing youth service.
- The NYDA is the Accounting Authority for the program and will ensure full accountability and reporting for the program including incorporating into the Five Year Strategic Plan and the Annual Performance Plan.
- The Presidency, DWYPD, Department of Employment and Labour, and NYDA have initiated a Presidential Youth Employment Fund as a ring fenced grant fund to exclusively finance components of the PYEI.
- The Jobs Fund through the Government Technical Advisory Centre has been appointed as the Fund Manager for PYEF.
- **The Presidential Youth Employment Fund (PYEF) invites proposals from non-profit making entities that can participate in the delivery of the National Youth Service programme.**



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2. Revitalised National Youth Service (1)

The NEET

Challenges with employment opportunities, lower socio-economic prospects, higher risk of drug and alcohol misuse, anti-social behaviour and teenage pregnancy.



The NEET are characterised by youth with severely limited attainment of development milestones. In 2017 there were about 7.8 million NEET. DHET (2018) *“Fact Sheet on NEETs”*.



The NYS ideals of Social Cohesion, Nation Building and Patriotism remain central to get young people engaged in community development.

2. Revitalised National Youth Service (2)



- We need to mobilise young people to become active citizens of our democracy, while earning an income and increasing their employability.
- A national youth service programme will provide skills for young people, increase their employability – including through initiating social enterprises - and contributing to nation-building at a large scale.
- To be recognized as part of the Presidential Youth Service, programmes must::



Facilitate personal growth, values, and an ethos of citizenship



Provide a minimum of 16 hours per week of active service – allows us to reach more young people at scale



Meaningfully benefit the community in which they take place

2. Revitalised National Youth Service (3)



Why do we need a National Service programme?

- There is a vast array of diverse young people ready and yearning to serve their country. Youth service plays a role in civic responsibility, in developing a common identity, recovery and rehabilitation and nation building.
- This is a passionate and idealistic generation that sees the emergency, wants to serve those around them.
- There is a wealth of work for them to do in public schools reigniting forgotten after school programs, in tackling societal issues such as alcohol and substance abuse and GBV and in building social solidarity in their communities.
- There is also an opportunity to crowd in private sector and civil society investment in a broader social compact around service.
- The number of young people wanting to participate on service programs almost always exceeds the available slots.
- We would want to encourage in each new generation the habits of work, the taste for adventure, and a sense of duty.

Broad outline

- The program aims to recruit at a minimum of 30 000 participants on a structured six month program working 16 hours per week with stipends paid at the National Minimum Wage.
- Should additional funding be secured over the MTEF, we will extend the program to twelve months.
- A series of implementation agents will be appointed through this Call for Proposals (a competitive bidding window) to support the recruitment of participants, the establishment of work sites, the site administration, the training of young people and the transition and pathways of young people.
- The aim of this first CFP is to encourage collaboration and partnerships.



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2. Revitalised National Youth Service (4)



Broad outline

- Payments of monthly stipends will be done through the implementing agents.
- At the core, we see the National Pathway Management Network as the key transitional platform for young people from youth service into other economic opportunities.
- We would not want to prescribe sectors for service to avoid dampening the creativity and innovation that may be proposed, however example sectors are indicated below.

Examples of priority service areas

Sectors for NYS	Expansion of sectors
Sports and recreation	Sports and recreation for young people as after school programs.
Arts and Culture	Art, music, debate, animation, design as after school programs.
Support services in the social economy	Ending gender-based violence; Education support, alcohol and substance abuse programs
Community revitalization	Greening, urban agriculture and the environment; Placemaking (Transformation of townships and informal) settlements.



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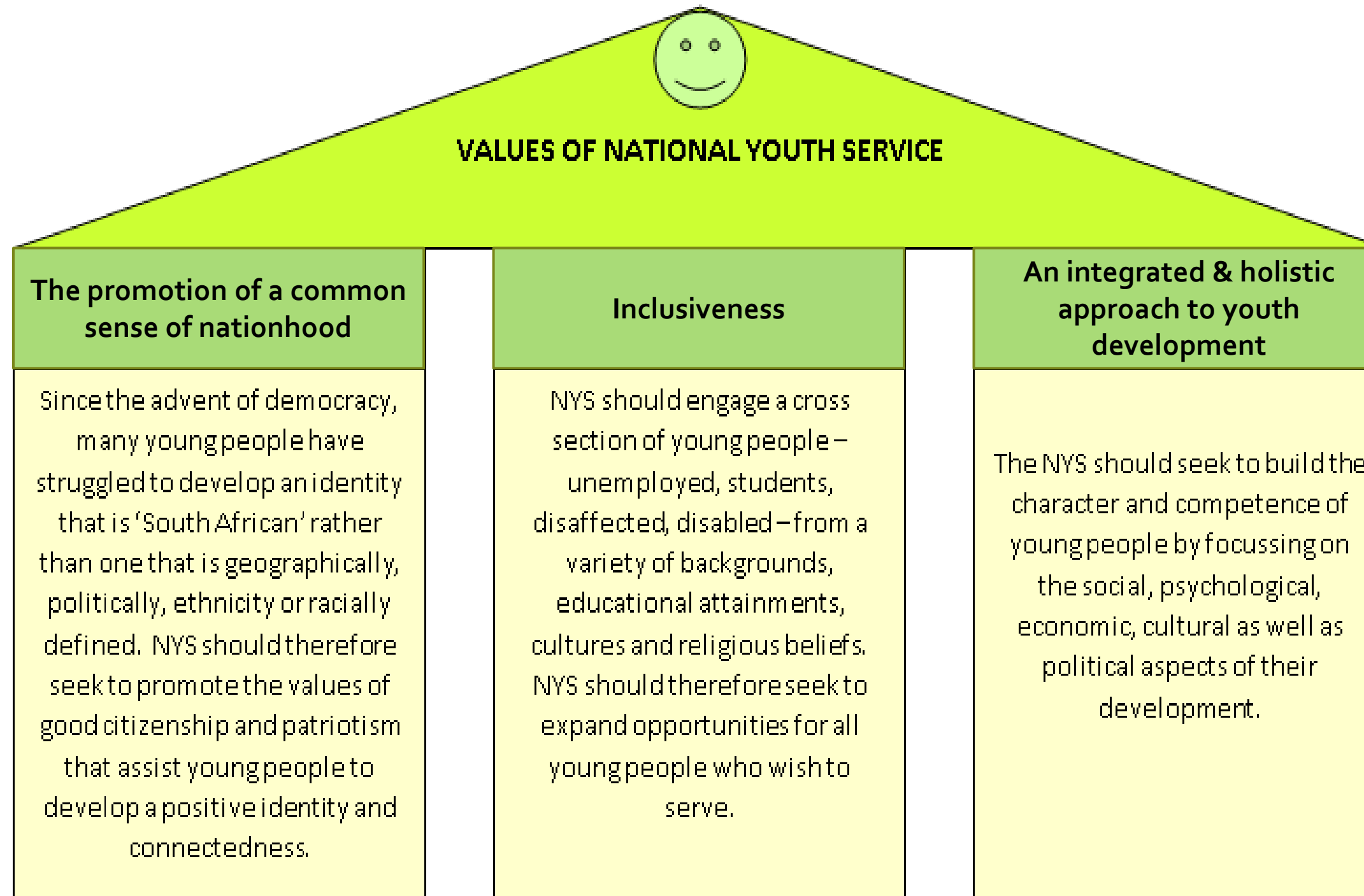
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2. Revitalised National Youth Service (5)



The model is premised on the recognition that young people require interventions that **address the personal, social and economic aspects of their lives in a holistic manner.**

2. Revitalised National Youth Service (6)

Volunteerism

**Envisaged Outcomes:
Social Cohesion,
Nation building and
Patriotism**

The practice of giving of one's time and skills for the benefit of others for causes other than personal financial benefit.

Why Volunteer

It is part of the African philosophy of Ubuntu, which promotes caring and sharing, and has formed part of the social fabric of our society for many centuries.

Who Volunteers

University Students,
Young people in schools, youth formations, CSO, CBOs, Faith based organizations
Young people from across all racial groups

How

All NYS participants take part in community activities and campaigns that benefit communities.

2. Revitalised National Youth Service (7)



Making your organisation attractive to young people

- Getting different views of what volunteering means to young people will assist your organisation
- to clearly define the type of volunteers you want to have, the support you need to provide and the experiences and training opportunities you can offer.
- It should be beneficial for youth volunteers to become involved with your organisation because:
 1. Your organisation is committed to growing young people and providing them with opportunities to learn and improve their skills.
 2. Your organisation is fully prepared to provide support for your young volunteers.
 3. When you provide the needed support to your volunteers, you will have happy and inspired volunteers who are capable of assisting you in the delivery of your programmes at the community level.
 4. Your organisation will provide young volunteers with an opportunity to discover, learn and improve skills that make them more employable.
- This is important because volunteers are often unemployed job-seekers (women and youth) who have been demoralised by their unsuccessful search for gainful employment.
- The volunteer opportunity at your organisation will improve the young volunteers' self esteem and they will become more positive, active and innovative citizens



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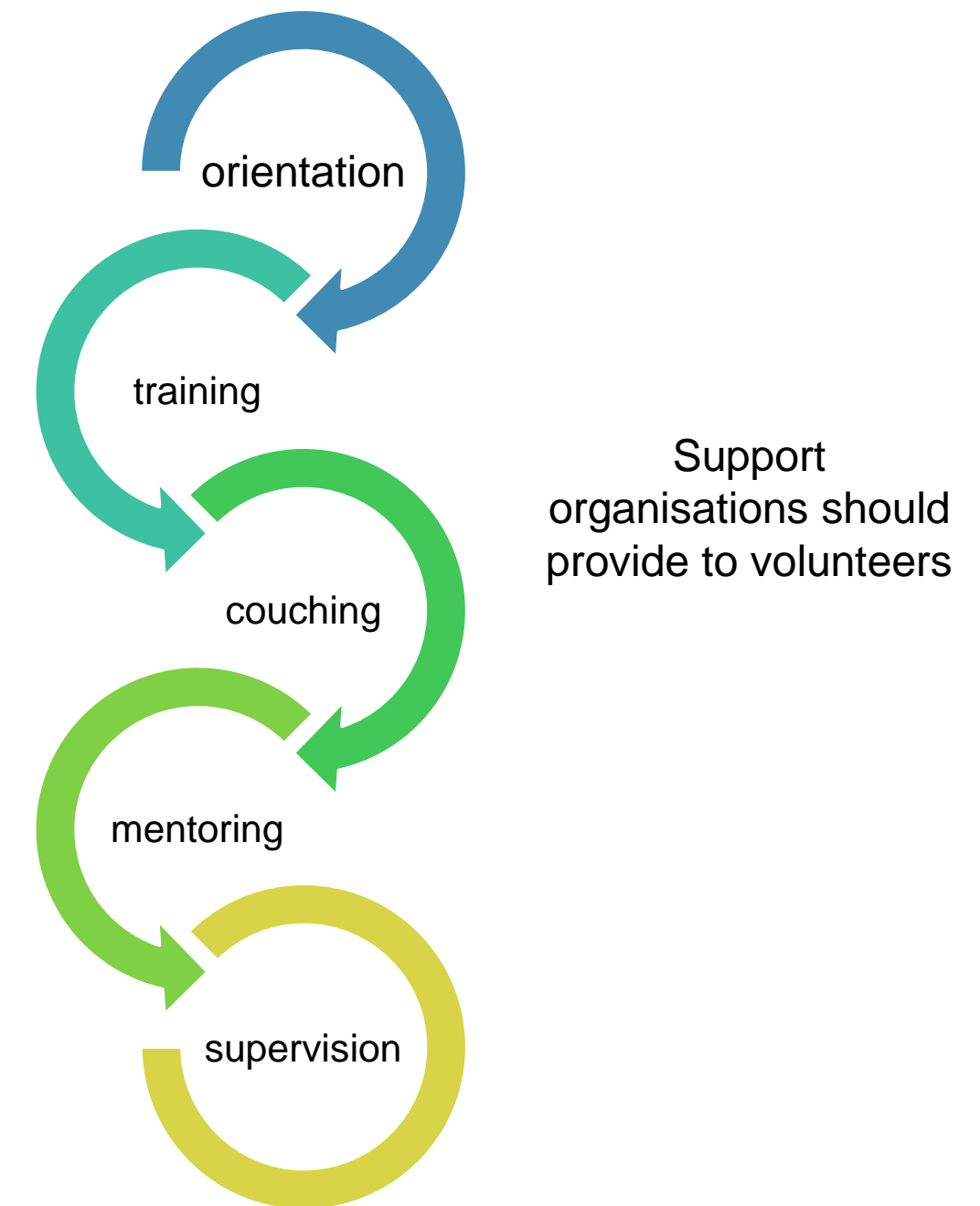
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2. Revitalised National Youth Service (8)

What motivates young people to volunteer?

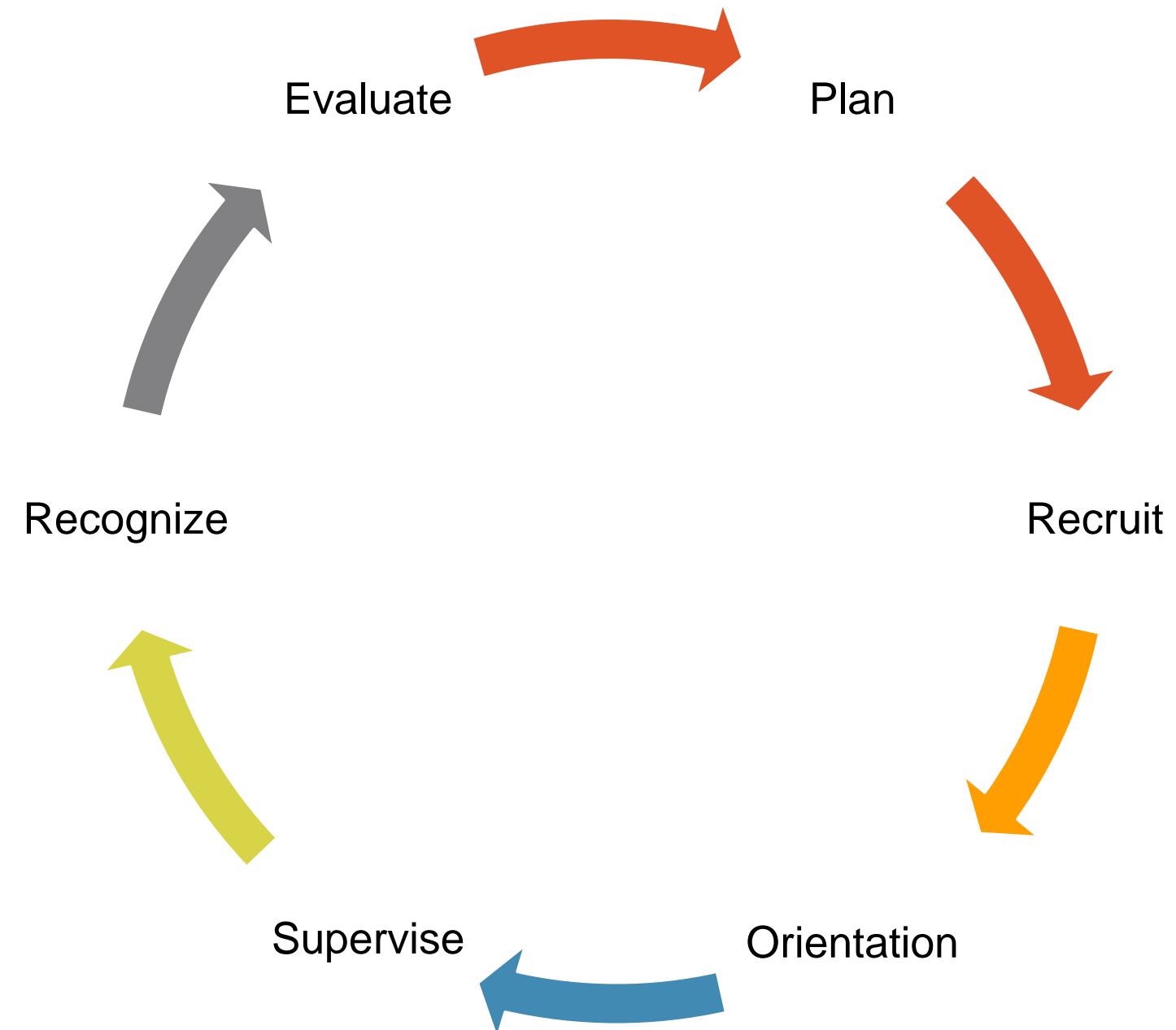
- Motivation for volunteering can be classified into esteem; recognition; social affiliation; values of giving, sharing and public service and career pathing.
- The motivation that encourages a young person to start volunteering might change once s/he starts volunteering. It is useful to identify the specific motivation that each youth volunteer has when trying to accommodate them in your organisation.
- Below are few examples of motivators:
 1. There are opportunities for learning.
 2. We can help people in need.
 3. I will have some experience to put on my CV.
 4. We give service to the community out of our own free will.
 5. We are playing our role in building a better South Africa
 6. I feel part of the reconstruction process
 7. The program is socially inclusive
 8. I can acquire new skills for employment.
 9. With this experience I could find a paying job.
 10. I am growing my network personally and professionally.



2. Revitalised National Youth Service (9)

Volunteer management

- Its important for your organisation to plan activities to a level of detail which will inform the budget.
- The volunteers should have clear duties just like employees for the allocated hours.
- The recruitment will be through the National Pathway Management Network SA Youth.



2. Revitalised National Youth Service (10)

NPO Incubator Programme

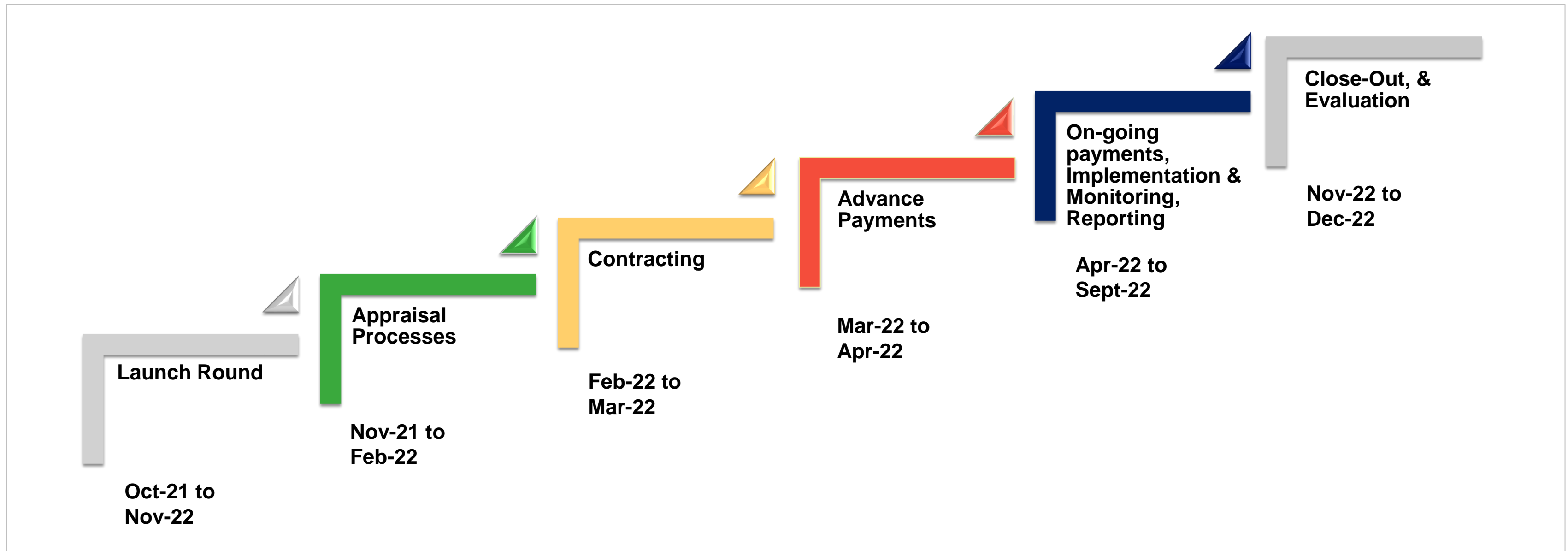
A platform for fledgling Youth-led and youth focused CSOs to access capacity building interventions to improve and sustain their organisations and interventions.



Training Interventions offered:

Leadership skills	Business Management Skills,	Character Building	Proposal Writing	Enterprise development	Financial management	Volunteer Management Toolkit
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3. Call for Proposals – Overview



3. Call for Proposals – Eligibility criteria



Lead Applicants

- Must demonstrate own capacity to immediately engage at least 3,000 youth in Community Service activities or the ability to crowd in and manage a consortium of entities which can successfully assist in meeting the target of 3,000 youth per year.
- Must be a Non-profit Organisation as defined by the Non-profit Organisations Act 71 of 1997 (the NPO Act); or a Non-Profit Companies (NPCs) as defined in Schedule 1 of the Companies Act.
- Must have been registered with the relevant department (e.g. Department of Social Development) for at least 2 years. All requisite certificates and proof of registration will be required.
- Must be in full compliance with administrative requirements (including Tax Compliance Status);
- Must have audited Annual Financial Statements (AFS) covering at least 3 years.
- NPOs/ NPCs must have existing funding contracts that secure at least 50% of existing business over the next year;
- Must demonstrate capacity and robust operating systems to pay stipends to at least 3,000 youth. Such systems, including those to manage a monthly payroll (including UIF issues) at the scale proposed for the NYS will be assessed during the Due Diligence stage of the application process.

Lead applicants/ Implementing partners

- Must have existing budget for work with excluded young people.
- Must have a track record of more than three years of technical experience in the area of interest.
- Must provide their programme content (this and all other information will be managed confidentially and will only be used for assessment of the application).



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3. Call for Proposals – Funding criteria (1)

Applications for the Presidential Youth in Service programme are to be costed on a fairly standard model. For each applicant, the budget should be categorised into the following:

- **Stipend cost for youth service participants:** Costing should be based on the assumptions that each participant will earn at the hourly rate of the National Minimum Wage (R21.69) and 16 hours per week. Within the group of young people, it is envisaged that team leaders will be allocated on a ratio of one team leader for every 25-young people participating in the program. Team leaders will earn at 125% of the hourly rate of the National Minimum Wage. It must be noted that while the national minimum wage is being used as a benchmark, the NYS programme is meant to provide young people with service opportunities and not minimum wage jobs.
- **UIF and bank charges:** Budgets must also include a maximum allowance of 2% of the stipend costs to cover **employer UIF contributions and bank charges.**
- **Service implementation costs** (costing should be pegged at a maximum of 15% of the stipend costs): (1) Project management: Applicants must ensure appropriate tools and materials are available to enable youth service participants to carry out planned activities to the required standard. The project management costs should also cover programme reporting requirements, (2) With respect to the registration and activity monitoring functions, applicants are expected to include in their budget an allocation towards systems and devices based on the following assumptions: (i) Each applicant will budget for one standard desktop computer with standard software; (ii) Each applicant will procure smart phones/ devices and each one will serve 50 youth. (iii) A third assumption is that each applicant will have WIFI / mobile data access at Head Office and that the NYS programme will provide applicants with software/ an application that will allow the smart phones/ tablets/ devices to work offline.

3. Call for Proposals – Funding criteria (2)

- **Evaluation and close out costs, capped at 0.8% of the stipend costs:** Applicants should have robust monitoring and evaluation frameworks in place, and it is expected that all initiatives will be tracked and evaluated in order to ensure feedback loops for programme improvements and encourage evidence-based policy making across related government initiatives. At the end of the implementation period, each project will be required to submit: (1) a self- evaluation report, and (2) independently commissioned close out audit report.
- **Some budget line items will be procured centrally by the NYDA,** but the costs must be reflected in the applicant's budget:
 - a. Participant uniforms: To maintain and grow the brand of the program, each implementing agent should outline their requirements for participant uniforms and this will be procured centrally and distributed to the various implementing agents. This may be a branded t-shirt, cap and jacket per participant OR branded sports kits OR branded Personal Protective Equipment. The uniforms should be budgeted at no more than R600 per participant.
 - b. Marketing and communications costs: These are anticipated to be incurred to build a positive brand and messaging around the Youth Service program. Each applicant is expected to propose suitable activities and propose an appropriate budget for this (capped at 1.5% of the stipend cost)
 - c. Devices for electronic onboarding of participants, tracking of timesheets, etc., will be provided to implementers if/ when an electronic system to support this work is introduced to the programme.

3. Call for Proposals – Impact criteria



In line with the Challenge Fund principles, the impact criteria which will be used to select the most competitive applications/ initiatives are as follows:

- **Alignment with NYS programme principles & link to other PYEI programmes:** (1) Applications must demonstrate how their vision/purpose/strategy is aligned with the principles, and purpose of National Youth Service as outlined in Section 3 of the term sheet. Preferred initiatives are those that propose innovative ways of linking NYS programme beneficiaries to other PYEI programmes. (2) Applicants must be able to successfully enrol all programme beneficiaries onto the Pathway Management Network platform.
- **Scale:** Applications must demonstrate how the initiative will achieve scale in terms of expanding geographical footprint, partnering with more organisations, and (or) working with more young people. Initiatives must outline the key activities that will be undertaken to achieve this outcome.
- **Contribution to Systemic Change:** Applications that contribute to broader impact in the lives of participating youth, generate learning beyond the confines of their specific initiative and positive change at community are preferred. (1) Applicants must show how sustainable Community Service activities, can potentially build the basis for more sustained and complex social economy interventions in an area and (2) Demonstrate how young people who have shown aptitude and competence in the NYS programme will be assisted to find further contracted/ paid work or be assisted to grow. (3) Lastly, applicants must show how the initiative will support young people to build agency, resilience and grit – which are critical success factors for young people on their employment/income journey; explain what young people will be able to do at the end of the programme that they may not have been able to do prior to involvement.
- **Capacity to implement:** Applicants must demonstrate relevant experience, and organisational capacity. (1) Applicants must show an appreciation of the project's specific local context and determinants of success and how these will be put in place, (2) Consortium composition must be logical and value adding, & roles and responsibilities clear., (3) Applicants must demonstrate capacity to pay and administer monthly stipends e.t.c



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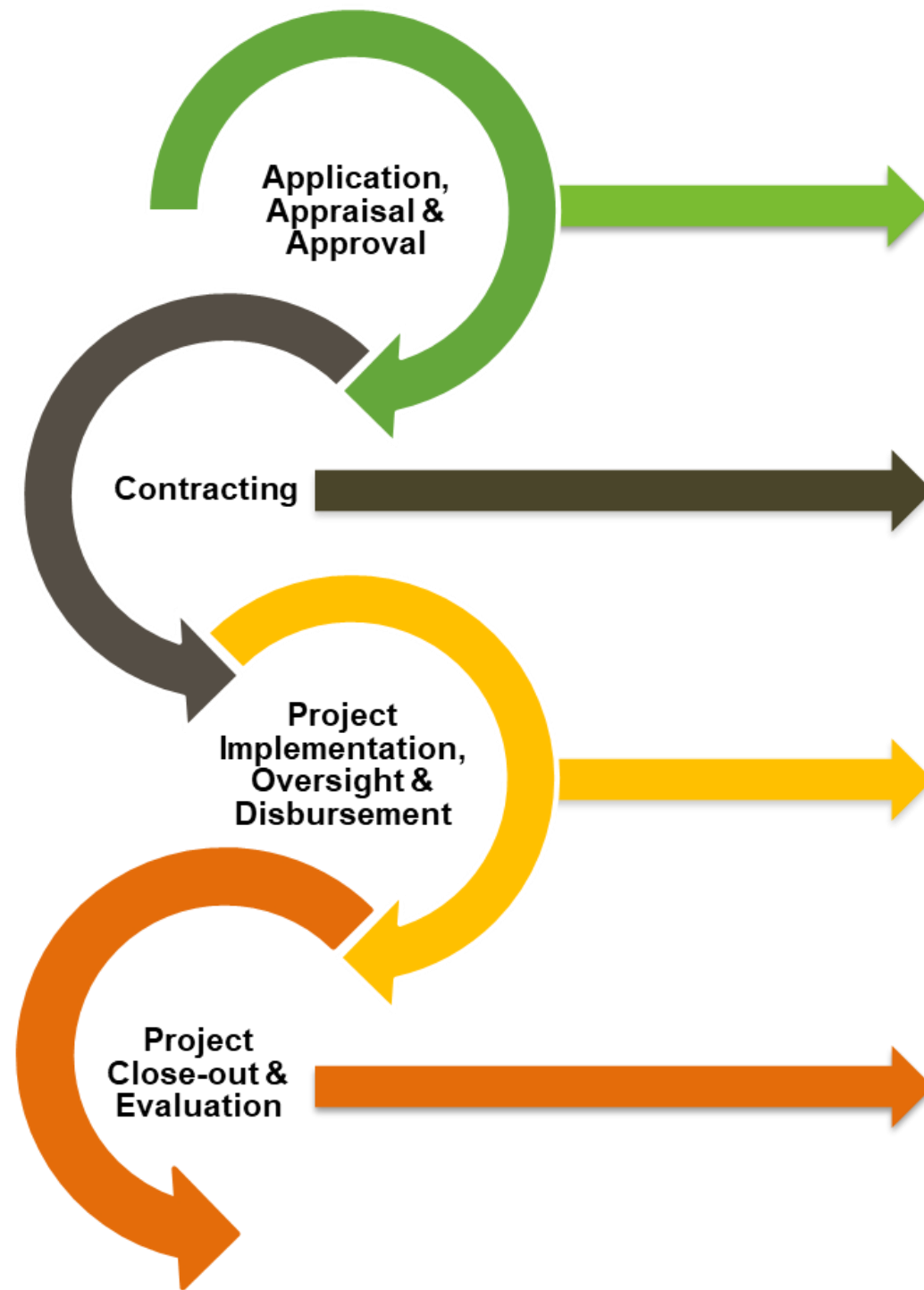
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3. Call for Proposals – Monitoring & Reporting



- A call for proposals is announced.
- Interested organisations apply by setting out their proposals and **project results chains**.
- Applicants are to have **appropriate systems to collect, consolidate and report performance**, at both beneficiary level and implementing organisation level.

- During contracting, the specifics of the project are finalised (the results chain): **inputs, activities, outputs, outcomes**, and the contribution of each party to these costs.

- Partners submit **project-level and beneficiary-level progress reports** and evidence.
- Monitor and **assess progress** against the results chain (key activities planned, outputs, milestones, outcomes) and the cost. **Reported numbers verified** by the intermediaries and **quality assured** by the Fund Manager.

- Assesses the outcomes (results, cost) of the project via independent **Close-out audit** (performance and financial audit).
- Partners conduct a **Self-Evaluation** on the project to assess outcomes and impact, and submit a **Self-Evaluation Report** to the Fund Manager.

3. Call for Proposals – Performance Indicators

Indicator	Means of Verification	Data Analysis and Reporting
1. Number of young people securing paid service opportunities	<ul style="list-style-type: none"> • Timesheets • Payroll reports • Any other suitable sources as agreed to in the signed Grant Agreement for the project • Affidavit/attestation. 	<ul style="list-style-type: none"> • Stipend payment data will be reported by all contracted partners, on a monthly basis, as part of their reporting requirements to the Fund and the Pathway Manager.
2. Number of young people who have completed planned service activities	<ul style="list-style-type: none"> • Service Completion Certificates • Any other suitable sources as agreed to in the signed Grant Agreement for the project • Affidavit/attestation. 	<ul style="list-style-type: none"> • Data will be reported by all contracted partners as part of their monthly and quarterly reporting requirements to the Fund and the Pathway Manager.
3. Number of young people transitioning out of the National Youth Service (NYS) into other opportunities.	<ul style="list-style-type: none"> • Electronic de-registration information as captured on the National Pathway Management Network system. • Affidavit/attestation. 	<ul style="list-style-type: none"> • Data will be reported by all contracted partners as part of their monthly and quarterly reporting requirements to the Pathway Manager and the Fund.

3. Call for Proposals – Payments

Key principles

- Intermediaries must have ring-fenced project bank accounts.
- Beneficiaries (young people) must be registered and validated.
- Beneficiary must have bank accounts and these must be validated.
- Payments are performance based except initial advance payments.

Payments process

- The Fund Manager (Jobs Fund) will pay Intermediaries initial advance for site admin/ operational costs & stipends after contracting.
- The Fund Manager will pay site admin/ ops. costs to Intermediary quarterly, in advance based on achievements & validation of expenditure evidence [performance targets, Tier 1 evidence].
- The Fund Manager will pay stipend costs via Intermediary monthly, in advance based on submission of validated proof of work done [timesheets, biometric attendance records].
- The Intermediary will pay beneficiaries on receipt of funds from the Fund Manager.
- Stipends are to be paid on set payment dates.

3. Call for Proposals – Contracting

Application and Appraisal phases

- Standardised Grant Agreements (General Clauses) have been provided and are accessible on the application website.
- Due diligence checklist has been made available on the application website. Applicants are required to respond to all due diligence questions.

After approval by the Investment Committee

- Applicants informed whether their applications have been successful or unsuccessful.
- Draft Grant Agreement and the Activity Based, Costing Project Implementation Monitoring Plan (ABC PIMP) of successful applicants finalised internally.
- Contracting documents (Grant Agreement , ABC PIMP & Annexures) sent to successful applicants for final comments.
- Draft Agreement and Annexures updated.
- Updated Grant Agreement , ABC PIMP and Annexures final check by Jobs Fund Management Team.
- Submission of Draft Agreements together with Contracting File to DDG for final approval (for execution).
- Execution of the Grant Agreement (contracting process is expected to not take longer than 10 business days).

3. Call for Proposals – Online Application (1)



How to access and navigate the application form

Web browser interface showing the National Youth Service (NYS) website. The header includes the 'THE JOBS FUND' logo and a banner for 'sisebenzela ushintsho oluqhakazile 10th ANNIVERSARY'. The main content area features a sidebar with navigation links: HOME, THE JOBS FUND, CHALLENGE FUND MODEL, TYPES OF FUNDING, APPLY TO THE FUND, and FUNDED PROJECTS. The main text describes the Presidential Youth Employment Intervention (PYEI) and its goals.

Select Hyperlink to register on the Online Portal and launch the online application

Further detail is contained in the links below:
[National Youth Service Term Sheet](#)
[National Youth Service Application User Guide](#)
[National Youth Service FAQs](#)

Apply here



Login

Username:

Password:

Login

[Forgot Password](#)

If you have not yet registered, then [click here to register now.](#)

<http://www.jobsfund.org.za>



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3. Call for Proposals – Online Application (2)

How to access and navigate the application form



Login

Username:

Password:

Login


[Forgot Password](#)

If you have not yet registered, then [click here to register now.](#)

1

CREATE A NEW APPLICATION

Click on the green plus (+) sign on the right hand side of the row to create a new application. You do not have to complete the application in one go - you can work on it, save it, exit, come back later and edit it from the list above.

Reference	Grant Window	Window Description	Type	Closing Date / Time
NYS1	Funding Window One - BC	FW One BC - Full Application	Business Case App Form - Call 1	

2

THE APPLICATION HAS BEEN REGISTERED.

Number: NYS1/10

Name: Test

Registration notification Email successfully sent.

CONTINUE

3

ELIGIBILITY CRITERIA

4

Eligibility Institutional Info Partners Governance Description Budget Indicators Impact Risk Uploads

1. Create New Application
2. Complete Application Registration – Info Message and Reference Number generated
3. Complete Eligibility
4. Online Application tabs displayed after Eligibility Validation

3. Call for Proposals – Online Application (3)

GMS tips

- There are **ten sections** on this application form which have to be completed (including **upload of supporting documents**).
- Applicants must submit the Application online, **in English**, before the closing date.
- A **read-only report** can be generated from the system that will allow the applicant to print out their completed / partially completed online application form.
- You should **regularly save** your application by clicking on the "Save" button.
- You will be able to login and edit information on the form as many times as you like until you have clicked the "Submit" button.
- **Narrative Sections** – we recommend that applicants complete narrative sections within MS Word and complete spelling and grammar checking. Once users are satisfied with the content, the information can be transposed ("copy and paste") from Ms Word into the applicable online form textbox / input fields.
- Fields marked with a **red star *** are mandatory fields.
- Clicking on the "**Validate**" button will check the application form for missing mandatory fields and incorrect data, and will alert you.
- **Please make sure that you have enabled popups on your web browser i.e. Pop up blocker is turned off to allow popup messages to be displayed.**
- No exceptions will be made for any submissions that are incomplete or submitted after **15h00 of 25 November 2021**.

Questions



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Thank You

The National Youth Development Agency

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Website: www.nyda.gov.za

Jobs Fund

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